



COUNTY OF LOS ANGELES

DEPARTMENT OF PARKS AND RECREATION

"Creating Community Through People, Parks and Programs"

Russ Guiney, Director

February 20, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION FOR THE INTERNAL SERVICES DEPARTMENT
TO ISSUE PURCHASE ORDERS FOR THE PURCHASE, INSTALLATION
AND THIRD PARTY INSPECTION OF EQUIPMENT AT VARIOUS PLAY AREAS
(First, Second, Fourth and Fifth Districts – 4 Vote Matter)**

IT IS RECOMMENDED THAT YOUR BOARD

1. Find that the installation of play area equipment at various play areas is categorically exempt from the California Environmental Quality Act (CEQA).
2. Approve the Department of Parks and Recreation's (Department) request and authorize the Internal Services Department (ISD), as the Purchasing Agent, to issue purchase orders for the purchase, installation and third party inspection of equipment for various play areas as follows:
 - Dalton Park Play Area (C.P. No. 69282)
 - Santa Fe Dam Park Play Area (C.P. No. 68810)
 - Del Aire Park Play Area (C.P. No. 69564)
 - Amigo Park Play Area (C.P. No. 86732)
 - Blevins Park Play Areas (C.P. No. 86733)
 - Pepperbrook Park Play Area (C.P. No. 86734)
 - Rowland Heights Park Play Area (C.P. No. 86735)
 - Veterans Park Play Area (C.P. No. 69463)
 - Loma Alta Park Play Areas (C.P. No. 86738)
 - Michillinda Park Play Area (C.P. No. 86739)

PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION

Approval of the recommended action will allow ISD in its capacity as the County's Purchasing Agent, to issue purchase orders and contract for third party inspection in order to complete the improvements.

The play area renovations will provide replacement of both non-compliant play equipment and surfacing with new play equipment and new impact attenuating surfacing systems that will meet all applicable State laws for playground safety including Americans with Disabilities Act (ADA) accessibility at 11 play areas located at 10 facilities (see Attachment A).

The acquisition of the equipment for these projects falls under the statutory authority of the County's Purchasing Agent. However, because of the specialized nature of the installation and the need to meet certain code requirements, the service component associated with installation labor costs may exceed the authority of the Purchasing Agent. Therefore, Board approval is required for the Purchasing Agent to proceed with this aspect of the acquisition.

Implementation of Strategic Plan Goals

Approval of the recommended action supports County Strategic Plan Goal No. 4, Fiscal Responsibility, Goal No. 5, Children and Families Well-Being and Goal No. 6, Community Services, by providing for installation of new playgrounds for children in the unincorporated areas.

FISCAL IMPACT/FINANCING

The play area projects were originally budgeted based upon a lump sum estimate for a particular size. Individual site conditions and final design to fit the location requires the Department to adjust the amounts at the individual locations. Upon your Board's approval, sufficient funds will be available for the play areas under the assigned Capital Project (CP) numbers.

Attachment A outlines the original budget and revised budget for each site and provides the source of funds for each project.

Operating Budget Impact

The Department estimates an increase of \$132,000 annually to operate and maintain the play areas. This includes staff and supplies to perform daily maintenance and inspections to comply with safety requirements.

The Department has worked with the Chief Administrative Office to determine the appropriate level of operations and available funding. The Department anticipates the costs to be incurred beginning in Fiscal Year 2007-2008. Sufficient appropriation for these costs will be included in the Fiscal Year 2007-08 Operating Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the provisions of the County of Los Angeles Regional Park and Open Space District policy on employment of youth, the Youth Employment Minimum Obligation of the County of Los Angeles is \$15,739,750. The County of Los Angeles has met its Youth Employment Goal; however, the Department continues to actively pursue employment opportunities for at-risk youth on all construction projects.

Due to the nature of the project, employing at-risk youth on these projects is not feasible.

ENVIRONMENTAL DOCUMENTATION

The play area renovations are categorically exempt from CEQA according to Section 15302 (c) of the State CEQA Guidelines and Class 2 (e) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project provides for the replacement of existing structures or facilities.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will not have an impact on any other current services or projects. The play areas will be temporarily closed during installation of the new equipment. Signs will be posted and communities will be notified in advance.

The renovations to the play areas will provide new play equipment and facilities that fully meet all applicable State laws for playground safety including ADA accessibility.

CONTRACTING PROCESS

This is a commodity purchase under the statutory authority of the County Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's Purchasing policies and procedures, established by the Internal Services Department.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return three (3) conformed copies of this action to Parks and Recreation and one (1) conformed copy each to the Chief Administrative Office, Capital Projects Division and ISD.

Respectfully submitted,



Russ Guiney
Director

RG:BRH

c: Executive Officer (22)
 Chief Administrative Office
 County Counsel
 Internal Services Department

**AUTHORIZATION FOR THE INTERNAL SERVICES DEPARTMENT TO ISSUE
PURCHASE ORDERS FOR THE PURCHASE, INSTALLATION AND THIRD PARTY
INSPECTION OF EQUIPMENT AT VARIOUS PLAY AREAS
(First, Second, Fourth and Fifth Districts – 3 Vote Matter)**

<u>Project Name</u>	<u>C.P. No</u>	<u>Funding</u>			<u>Estimated Operating Cost</u>
		<u>FY 06/07 Appropriation</u>	<u>Revised</u>		
Dalton Park Play Area (1 play area)	69282	Prop 40 PC: \$134,000	Prop 40 PC: \$344,000		\$12,000
Del Aire Park Play Area (1 play area)	69564	Prop 40 RZH: \$496,000	Prop 40 RZH: \$496,000		\$12,000
Santa Fe Dam Park Play Area (1 play area)	68810	Prop A: \$248,000	Prop A: \$248,000		\$12,000
Amigo Park Play Areas (1 play area)	86732	Prop 40 Specified: \$24,000	Prop 40 Specified: \$24,000		\$12,000
		NCC-Prop 62: 176,000	NCC-Prop 62: 176,000		
		\$200,000	\$200,000		
Blevins Park Play Area (1 play area)	86733	Prop 40 Specified: \$40,000	Prop 40 Specified: \$40,000		\$12,000
		NCC-Prop 62: 260,000	NCC-Prop 62: 260,000		
		\$300,000	\$300,000		
Pepperbrook Park Play Area (1 play area)	86734	Prop 40 Specified: \$28,000	Prop 40 Specified: \$28,000		\$12,000
		NCC-Prop 62: 300,000	NCC-Prop 62: 300,000		
		\$328,000	\$328,000		
Rowland Heights Park Play Area (1 play area)	86735	Prop 40 Specified: \$40,000 NCC-Prop 62: 500,000 \$540,000	Prop 40 Specified: \$40,000 NCC-Prop 62: 500,000 \$540,000		\$12,000

		Funding			Estimated
<u>Project Name</u>	<u>C.P. No</u>	<u>FY 06/07 Appropriation</u>		<u>Revised</u>	<u>Operating Cost</u>
Veterans Park Play Area (play area)	69463	Prop 40 Specified: \$286,000	Prop 40 Specified: \$286,000		\$12,000
Loma Alta Park Play Areas (2 play areas)	86738	Prop 40 PC: \$369,460	Prop 40 PC: \$369,460		\$24,000
		Prop 40 Specified: 230,768	Prop 40 Specified: 230,768		
			\$600,228	\$600,228	
Michillinda Park Play Areas (1 play areas)	86739	Quimby: \$45,462	Quimby: \$45,462		\$12,000
		Prop 40 Specified: 376,959	Prop 40 Specified: 376,959		
			\$422,421	\$422,421	

ATTACHMENT B

COUNTY OF LOS ANGELES DEPARTMENT OF PARKS AND RECREATION LADERA PARK LIGHTING PROJECT (C.P. 69536) YOUTH EMPLOYMENT PLAN

Background (Scope of Work)

The proposed project consists of the purchase, installation and third party inspection of playground equipment at various play areas.

Tasks that may be performed by At-Risk Youth

Due to the nature of this project, no youth will be employed on this project.

Method of Youth Employment

The Department of Parks and Recreation (Department) has full time and part-time youth employed in various areas of the Department. The Youth Enhancing Parks Program (YEPP) allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth, when utilized, are managed and supervised by Department staff. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community in which the project is being carried out in compliance with the County's definition of "at-risk youth."

Youth Employment Goal

Under the provisions of Los Angeles County Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles in the amount of \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996) has been met; however, the Department actively pursues employment opportunities for at-risk youth on all projects.